

Best Property Management, Inc.
best@bestproperty4you.com
Tenant Repair Request Form

Tenant(s) Name _____ Date _____

Address _____

_____, CA _____

Home Phone _____ Work Phone _____

Service Requested: (describe trouble and special instructions)

I certify that I did not create the need for repair.

Check one of the following:

- I authorize the Owner, his Agents and maintenance personnel to enter the rental premises to perform the work identified above.
- I request that I be present during any entry to the rental premises. Please call me to schedule the work. I recognize that this request may delay completion of the repairs.

Receipt of this notice does not obligate the Landlord to perform a repair which is not required by the Residential Landlord Tenant Act. I also recognize that certain repairs require multiple entries to my rental premises and I agree to cooperate with scheduling these entries.

Tenant

Tenant

Date

Date

FOR OWNER/AGENT USE ONLY

Date Request Received _____

Address/Apt # _____

Work Performed _____

Date & Time Completed _____

Comments _____

Completed By _____
